



Employer	Street Address	
Your Title	City, State and ZIP	
Your Duties	Telephone	Name of Supervisor
	Total Time Employed	Last Rate of Pay
	From (Month and Year)(mm/yy)	To (Month and Year)(mm/yy)
	Reason for Leaving	

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(Continued on next page.)

**WORK EXPERIENCE/FORMER EMPLOYERS (CONTINUED)**

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**REFERENCES (PERSONS NOT RELATED TO YOU)**

NAME	ADDRESS	TELEPHONE NUMBER	BUSINESS OR OCCUPATION	YEARS ACQUAINTED

**NOTE: Your application will not be processed unless you have read and signed the Authorization, Release and Certification on Page 4.**

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**AUTHORIZATION, RELEASE AND CERTIFICATION**

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I certify that all information on this application is true, complete and correct to the best of my knowledge. I understand that any false or misleading statements by me, or material omissions of information requested of me, may result in rejection of my application or, if employed, my immediate dismissal.

I hereby give permission to the employer to seek to verify and supplement the information set forth in the application. I release from all liability or legal claims every person seeking or providing information, whether oral or written. A photocopy of this release shall be as valid as the original, and may be relied upon by all persons providing information.

I understand that employment with this employer is not contractual and is at-will. I understand and agree that, if hired; I may voluntarily leave employment at any time, and may be terminated at any time without prior notice for any reason, or for no reason. I understand that any oral or written statements which I may claim to have been made to me now or in the future inconsistent with the provisions of this paragraph, are expressly disavowed and revoked by the company, and should not be relied upon by me as an applicant for employment or as an employee, if hired.

I understand that if offered a position, I will be required to pass a drug test as part of the application process, and that all offers of hire are contingent upon satisfactory results of a drug screen test. I understand that, if hired, I may be required to submit to drug and alcohol screening tests to determine compliance with the company's drug and alcohol policy. If pre-employment drug test results are positive or if you refuse to take a pre-employment drug test, your name may be submitted to the State of Wisconsin Department of Workforce Development. I understand that I also may be required to submit to a medical examination if offered a position conditioned on such examination.

I understand this application will be considered inactive after thirty (30) days.

I certify that I have read (or have had read to me) and understand this authorization, release and certification.

APPLICANT'S  
SIGNATURE:

\_\_\_\_\_

APPLICANT'S NAME  
(PRINT OR TYPE):

\_\_\_\_\_

DATE SIGNED:

\_\_\_\_\_

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**ADDITIONAL INFORMATION**

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**Misdemeanors or Felonies:**

**Relevant Training:**

**Previous Employment:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

The Purpose of this form is to determine the level of your experience in the various skills used in our particular business.

Please rate your ability in the following area using the following numerical description:

0 – No experience or training

1 – Limited experience and/or training

2 – Some training and/or moderate experience

3 – Professional training and/or experience and have professional proficiency

*Also, please check those items, on the left side, about which you would like to learn more.*

### **OFFICE**

\_\_\_\_\_ Use of computers - *List software programs you are proficient with:* \_\_\_\_\_

\_\_\_\_\_ Designing of additions or other remodeling, or new structures

\_\_\_\_\_ Drafting

\_\_\_\_\_ Blueprint reading

\_\_\_\_\_ Engineering: structural, mechanical, civil, or electrical

### **LAYOUT**

\_\_\_\_\_ Use of water level

\_\_\_\_\_ Use of transit

\_\_\_\_\_ Use of laser

### **DEMOLITION**

\_\_\_\_\_ Demolition of bearing structural components

\_\_\_\_\_ Demolition of flat concrete

\_\_\_\_\_ Demolition of concrete block

### **MASONRY/CONCRETE**

\_\_\_\_\_ Concrete: footings, foundation walls, flat work, or monolithic pours

\_\_\_\_\_ Block laying

\_\_\_\_\_ Brick laying

\_\_\_\_\_ Concrete tie beams and their forming

\_\_\_\_\_ Textured, patterned or stamped concrete flat work such as Spray Crete or Bomanite

\_\_\_\_\_ Concrete staining

\_\_\_\_\_ Power trowels

\_\_\_\_\_ Stucco

### **SIDING**

\_\_\_\_\_ Steel

\_\_\_\_\_ Aluminum

\_\_\_\_\_ Vinyl

\_\_\_\_\_ Cedar, redwood, or hard board

\_\_\_\_\_ T-111

\_\_\_\_\_ Vinyl or aluminum fascia/soffit

## **METAL**

- \_\_\_\_\_ Coil wrap and bending with a brake
- \_\_\_\_\_ Metal buildings
- \_\_\_\_\_ Metal pan roofs
- \_\_\_\_\_ Carports

## **PLUMBING**

- \_\_\_\_\_ Basic: remove and replace toilets, faucets, or disposals
- \_\_\_\_\_ Advanced: replacement of tubs, showers, shower pan liners, or water heaters
- \_\_\_\_\_ Plumbing lines: copper, galvanized, PVC, or compression
- \_\_\_\_\_ Underground sprinkler systems: distribution boxes, pumps, valves, or heads

## **ELECTRICAL & LIGHTING**

- \_\_\_\_\_ Service panels and main entry lines
- \_\_\_\_\_ Switches and receptacles
- \_\_\_\_\_ 220v of the above
- \_\_\_\_\_ Can and track lighting
- \_\_\_\_\_ Halogen lighting
- \_\_\_\_\_ Water heater timers/lighting timers
- \_\_\_\_\_ Telephone wiring
- \_\_\_\_\_ Audio/video wiring
- \_\_\_\_\_ Low voltage wiring
- \_\_\_\_\_ T.V. cable wiring

## **HVAC**

- \_\_\_\_\_ Ductwork
- \_\_\_\_\_ Replacement of thermostats and humidistats

## **TILE**

- \_\_\_\_\_ Ceramic or mosaic (walls, floors, ceiling, countertops)
- \_\_\_\_\_ Marble or stone
- \_\_\_\_\_ Ceiling tile: suspended, or 12" x 12"

## **FLOORING**

- \_\_\_\_\_ Vinyl sheet goods
- \_\_\_\_\_ Hardwood and parquet
- \_\_\_\_\_ Carpeting

## **PAINTING & WALLPAPER**

- \_\_\_\_\_ Wallpaper installation
- \_\_\_\_\_ Wallpaper removal
- \_\_\_\_\_ Interior and exterior painting
- \_\_\_\_\_ Conventional spraying
- \_\_\_\_\_ HVLP spraying
- \_\_\_\_\_ Acoustic or texture spraying
- \_\_\_\_\_ Spray painting of cabinetry

\_\_\_\_\_ Use with lacquer coatings

\_\_\_\_\_ Proficiency at cutting

### **CARPENTRY – ROUGH**

\_\_\_\_\_ Wall framing

\_\_\_\_\_ Conventional framing: shed, gable, or dormer

\_\_\_\_\_ Conventional framing: complex hip

\_\_\_\_\_ Floor framing: TJI joists, or LVL beams

\_\_\_\_\_ Simple stair framing: conventional straight runs

\_\_\_\_\_ Complex stair framing: landing(s), curved, narrowing or expanding

\_\_\_\_\_ Overhead garage door

\_\_\_\_\_ Panelized construction (setting pre-built walls, floors & roofs)

\_\_\_\_\_ Roof truss layout & erection

\_\_\_\_\_ Window & door installation

### **CARPENTRY- TRIM**

\_\_\_\_\_ Casing and baseboard

\_\_\_\_\_ Crown molding including multi member crown

\_\_\_\_\_ Pre-hung doors

\_\_\_\_\_ Closet shelving – both wire and laminated types

\_\_\_\_\_ Skylights

\_\_\_\_\_ Wood railings – interior

\_\_\_\_\_ Deck construction

### **WINDOWS**

\_\_\_\_\_ Aluminum clad & vinyl installation

\_\_\_\_\_ Same as above – replacement

\_\_\_\_\_ Aluminum installation in masonry construction – new

\_\_\_\_\_ Same as above – replacement

\_\_\_\_\_ Sash replacement

### **ROOFING**

\_\_\_\_\_ Repairs only: *Underline type(s)*: asphalt/fiberglass/barrel tile/concrete tile/metal

\_\_\_\_\_ Complete roofing - *List types of the above*: \_\_\_\_\_

\_\_\_\_\_ Roofing ventilation: *Underline type(s)*: gable end vents, turbo vents, ridge vents, or soffit vents

### **DRYWALL**

\_\_\_\_\_ Hanging and finishing

\_\_\_\_\_ Texturing: *Underline type(s)*: skip trowel, popcorn, knock down, or pebble effect

\_\_\_\_\_ Repairs of drywall only including finishing

### **COUNTERTOPS**

\_\_\_\_\_ Laminated

\_\_\_\_\_ Corian or granite (*Underline type*)

\_\_\_\_\_ Working with laminate

**CABINETRY**

- \_\_\_\_\_ Cabinetry installation – both manufactured and custom
- \_\_\_\_\_ Cabinet making experience
- \_\_\_\_\_ Cabinet refacing

**MISCELLANEOUS**

- \_\_\_\_\_ Tub/shower doors installation
- \_\_\_\_\_ Tub/shower enclosures such as fiberglass units – one and multi piece
- \_\_\_\_\_ Installing bathroom accessories
- \_\_\_\_\_ Prefabricated fireplace installation
- \_\_\_\_\_ Fencing: *Underline type(s)*: chain link, wood, plastic, or concrete

**MANAGEMENT SKILLS**

- \_\_\_\_\_ Supervisor experience
- \_\_\_\_\_ Scheduling experience
- \_\_\_\_\_ Project management experience
- \_\_\_\_\_ Managing, scheduling and supervising subcontractors and suppliers
- \_\_\_\_\_ Financials of projects: change orders and obtaining monies from owners

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## MATH SKILLS

As an applicant desiring employment with Altmann Construction Co. Inc., or LA Trucking Inc, you are required to read and complete the following math equations. This is to assess your math skills and is not a pass/fail. Calculators are not allowed.

1.  $4/8 + 7/8 + 3/4 =$  \_\_\_\_\_
2.  $3/16 + 3/8 + 1/4 =$  \_\_\_\_\_
3.  $1 \frac{1}{2} - \frac{1}{4} - 7/16 =$  \_\_\_\_\_
4.  $128 \div 7 =$  \_\_\_\_\_
5.  $88 \times 11 =$  \_\_\_\_\_
6. Convert  $\frac{1}{4}$ " to decimal \_\_\_\_\_
7. Convert .375 to fraction \_\_\_\_\_
8.  $120 + 14 - 8 =$  \_\_\_\_\_
9.  $4 \div 6 =$  \_\_\_\_\_
10.  $21.46 \times 10 \times 7 =$  \_\_\_\_\_
11.  $.8 \times 12.5 =$  \_\_\_\_\_
12.  $\frac{1}{2} \times \frac{1}{5} =$  \_\_\_\_\_



**ALTMANN CONSTRUCTION CO., INC. AND LA TRUCKING, INC.  
COMMERCIAL DRIVER'S LICENSE DRUG AND ALCOHOL CLEARINGHOUSE  
CONSENT FORM**

In accordance with federal regulations set forth at 49 C.F.R. § 382.703(a), I hereby consent to Altmann Construction Company, Inc. and/or LA Trucking, Inc. submitting either a full or limited query to the Drug and Alcohol Clearinghouse for the purpose of verifying my eligibility to operate a commercial motor vehicle.

I further agree to provide electronic consent through the Clearinghouse to allow the Clearinghouse to release to Altmann Construction Company, Inc. or LA Trucking, Inc. such information as is responsive to the query.

This consent shall remain valid unless and until revoked, in writing, by me.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

Date: \_\_\_\_\_

**EMPLOYEE and EMPLOYEE CANDIDATE  
AUTHORIZATION FOR MVR REVIEW**

As a driver of a company vehicle I understand that it is my responsibility to operate the vehicle in a safe manner and to drive defensively to prevent injuries and property damage.

*check one that applies:*

EMPLOYEE

I also understand that as a condition of my employment, my employer will periodically review my Motor Vehicle Record to determine continued eligibility to drive a company vehicle. In accordance with the Fair Credit Reporting Act, I have been informed that a Motor Vehicle Record will be periodically obtained on me for continued employment purposes.

EMPLOYEE CANDIDATE

I also understand that as a condition of possible employment, this company will obtain my Motor Vehicle Record to determine eligibility to drive a company vehicle. In accordance with the Fair Credit Reporting Act, I have been informed that a Motor Vehicle Record will be obtained on me and, if hired, that a Motor Vehicle Record will be periodically obtained on me for continued employment purposes.

I acknowledge the receipt of the above disclosure and authorize this company or its designated agent to obtain a Motor Vehicle Record report. This authorization is valid as long as I am an Employee or Employee Candidate and may only be rescinded in writing.

\_\_\_\_\_  
PRINT NAME - EMPLOYEE CANDIDATE or EMPLOYEE

\_\_\_\_\_  
DRIVER'S LICENSE NUMBER

\_\_\_\_\_  
SIGNATURE - EMPLOYEE CANDIDATE or EMPLOYEE

DATE

\_\_\_\_\_  
AUTHORIZED REVIEWER'S SIGNATURE

DATE

(Sign and retain the original copy in the employee/candidate's file)

